

# PLAY LOFT PARENT PACKAGE

**Please complete the following documents before your child begins at Play Loft Learning. They are as follows -**

- Parent/guardian Policies and Procedures Signature Form
- Parental/guardian Photo/Image Consent Form
- Anaphylactic Parent/Guardian Agreement
- Emergency Medical Care Consent
- Parent/Guardian Hand Sanitizer Consent Form
- Waiver and Acknowledgement and Release Form
- Confidentially Agreement

Enrollment form, child's immunization record, post-dated cheques and parent package are mandatory to the registration process.

Thank you for your co-operation.

Play Loft



# Parent Policies and Procedures Signature Form

By enrolling our child into the program at Play Loft Learning, we have received a copy of **Play Loft Operational Practices** and **Play Loft Manual** for our reference. Our signature below indicates that I / We (the enrolling parents) are responsible for reading the information, policies, and procedures. In addition, I/we, understand that Play Loft reserve the right to change, amend, edit, add or delete any policy or procedure. Should a policy or procedure be changed, amended, edited, added, or deleted, parents will be timely communicated with through Play Loft.. Enrolled parents will then receive an updated Operational Practice and Manual in a timely fashion. Enrolled parents are not required to sign a new Acknowledgement form should they receive a policies and procedures during their time in care. Though enrolled parents are not required to sign the Acknowledgment Form, enrolled parents are responsible for any new information. **Play Loft Operational Practices and Manual** is available at Play Loft at all times and can be sent via email.

Child's Name: \_\_\_\_\_

Parent/Legal Guardian Print Name: \_\_\_\_\_

Parent/Legal Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_

(To be signed by supervisor upon receipt)

Date: \_\_\_\_\_

Date Enrolled: \_\_\_\_\_

Date Discharged: \_\_\_\_\_

(This form is to be kept in child file)



# Parental/Guardian Photo/Image Consent Form

The consent form is to inform and request permission for your child's photo/image and personally identifiable information to be published and/or school's web site. As you are aware, there are potential dangers associated with the posting of personally identifiable information on a web site since global access to the Internet does not allow us to control who may access such information. These dangers have always existed; however, we as schools do want to celebrate your child and his/her work. The law requires that we ask for your permission to use information about your child. Pursuant to law, we will not release any personally identifiable information without prior written consent from you as parent or guardian. Personally identifiable information includes photo or image. If you, as the parent or guardian, wish to rescind this agreement, you may do so at any time in writing by sending a letter to Play Loft and such rescission will take effect upon receipt by us.

- I/We GRANT permission** for a photo/image that includes this student without any other personal identifiers to be published on the school material and Internet site.
  
- I/We DO NOT GRANT permission** for photo/image that includes this student to be published on school material and Internet site.

Child's Name: \_\_\_\_\_

Parent/Legal Guardian Print Name: \_\_\_\_\_

Parent/Legal Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Anaphylactic Parent/Guardian Agreement

I/we acknowledge and understand my participation and responsibilities in the Anaphylactic Parent Agreement and the Anaphylactic Action Plan. I agree to execute reliably all information. I hereby request and give my consent for the staff, students, or volunteers of Play Loft to execute the information provided and outlined on the plan.

In the event of an emergency, I authorize Play Loft to administer the designated medication(s) and obtain suitable medical assistance. I agree to assume responsibility for all costs associated with medical treatment, and release Play Loft Learning Preschool, its employees, students and volunteers, from any liability for loss, damage or injury, howsoever caused, to my child's person or property arising out of the administration of the procedure as provided herein. I agree that this information will be shared as necessary, with all parties in contact with my child at Play Loft Learning Preschool.

**Child's Name:** \_\_\_\_\_

**Parent/Legal Guardian Print Name:** \_\_\_\_\_

**Parent/Legal Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor's Signature:** \_\_\_\_\_

(To be signed by supervisor upon receipt)

**Date:** \_\_\_\_\_



# EMERGENCY MEDICAL CARE CONSENT FORM

Emergency Contact Name: \_\_\_\_\_

Emergency Contact Phone Number: \_\_\_\_\_

Should it become necessary for my/our child/ward to have medical care, I/we hereby give the teachers permission to use her/his best judgment in obtaining the best of such service for my/our child/ward. I/we understand that any cost will be my/our responsibility. I/we also understand that in the event of illness or accident, I/we will be notified as soon as possible.

Child's Name: \_\_\_\_\_

Parent/Legal Guardian Print Name: \_\_\_\_\_

Parent/Legal Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Parental/Guardian Hand Sanitizer Consent Form

I/We, \_\_\_\_\_ give permission to my/our

child, \_\_\_\_\_ to use hand sanitizing gel provided by Play Loft.

The hand sanitizing gel will only be used in the situations when they will be no water accessible for example, playground, park, etc.

- I/We DO NOT GRANT permission** Play Loft to use hand sanitizer on my child/ren

Parent/Legal Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Waiver, Acknowledgement and Release Form

On March 11, 2020, the World Health Organization (WHO) declared the novel Coronavirus (COVID-19) outbreak a “Pandemic” (the COVID-19 Pandemic). This Waiver, Acknowledgement and Release is prepared for use during the COVID-19 Pandemic and is effective until Toronto Public Health Agency (TPH), in consultation with all relevant government and public health authorities, has declared the end of the pandemic and the provincial regulatory bodies have declared that it is safe to provide child care services.

Provincial legislation across Canada requires employers to make the workplace safe for children and employees; this includes compliance with infection prevention and control guidelines released by Toronto Public Health, and the Ministry of Education. Additional precautions must be taken to ensure workplace safety in alignment with COVID-19 requirements for child care workers working during the COVID-19 pandemic, as well as children attending child care facilities during the COVID-19 pandemic.

It is Play Loft’s obligation to implement strict risk assessment protocols to mitigate the risk of inadvertently hosting a child with COVID-19 and these risk assessment protocols will include temporary cancellation of child care if any child who exhibits symptoms.

Pre-care risk assessments are recommended to ensure that -

- enrolled children have not travelled outside of Canada, or
- been in contact with anyone who has travelled outside of Canada, within the last 14 days, and
- have not been in contact with an individual who has tested positive for COVID-19 in the last 14 days, and
- are not exhibiting any signs of fever, coughing, runny nose, sore throat or other flu like symptoms.

Community transmission is presently a significant risk, Play Loft staff will monitor the Toronto Public Health and Ministry of Education information to ensure that continuing to offer child care is safe.

Play Loft has the right to refuse care to families on a reasonable standard in accordance with provincial public health and risk assessment directives and applicable health and safety legislation.

It is Play Loft's obligation to develop and implement policies to ensure that employees, children and families are not placed in a situation that unnecessarily compromises their health or wellbeing.

**The Parent states (please put a checkmark)**

- That I have read and understood this Waiver, Acknowledgement and Release and that I understand my obligations as a client of Play Loft Learning
- That Play Loft is monitoring the Toronto Public Health, Children's Services and Ministry of Education's information and ensuring that we (Parent and Play Loft) are complying with all recommendations and guidelines during this pandemic
- That Play Loft has shared the applicable procedures and guidelines to ensure that a safe environment is created for our children
- That we (parent) understand and accept that Play Loft assumes no responsibility or liability if their child contracts the virus while using services during the COVID-19 Pandemic.
- That we (parent) understand and accept that we (parent) assume full responsibility for my child's safety and security while he or she is expected to attend Play Loft during the COVID-19 Pandemic, including liability for any claims, loss, injury, damages, economic loss and loss of income that may be sustained by the child as a result of using child care services at Play Loft learning during the COVID-19 Pandemic including through the contraction of COVID-19.





- I understand that by executing this Waiver, Acknowledgement and Release, I am binding myself, Play Loft and its parent, subsidiaries, affiliates, insurers, and subcontractors, and each of their respective officers, directors and their successors and assigns.
- I agree and understand that I am hereby stopped from commencing or carrying on a litigation or legal claim against Play Loft for any injury, loss or damage that may be sustained as a result of the services provided to your family during the COVID-19 Pandemic.
- That I, for myself, my heirs, successors, executors and subrogates, hereby knowingly and intentionally agree to waive and release Play Loft for any and all claims, demands or actions for damages, loss or injuries that I might sustain or that any of the child might sustain during or as a result of the COVID-19 Pandemic.
- That I agree to indemnify and hold harmless Play Loft and its insurer(s) for any and all claims, demands or actions for damages or injuries that might be sustained by a third party as a result of Play Loft staff conducting screening of your child during the COVID-19 Pandemic.
- That I have had an opportunity to obtain Independent Legal Advice. I have either obtained Independent Legal Advice or have waived my right to do so.
- I understand that if my child does not pass our screening process, my child will be required to self-isolate for 14 days, and monitor for symptoms of COVID-19 before returning
- I have read and understood Play Loft's Summer Camp Operational Practice outlining the policy and procedures to be adopted during this summer camp

Nothing in this Waiver, Acknowledgement and Release absolves Play Loft from complying with his/her regulatory obligations and relates solely to loss or injury associated with the COVID-19 Pandemic.

**I HAVE CAREFULLY READ, CLEARLY UNDERSTAND, AND VOLUNTARILY  
SIGN THIS WAIVER AND RELEASE AGREEMENT.**

Child's Name: \_\_\_\_\_

Parent/Legal Guardian Print Name: \_\_\_\_\_

Parent/Legal Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Confidentiality in the Case of Infection

Play Loft Learning center will be keeping a daily log and tracking forms of everyone that enters the center in order to allow contact tracing should a case of COVID-19 be associate with our centre.

The tracking form will be shared with Toronto Public health and Ministry of Education if requirement. A Serious Occurrence Form may be submitted to the Ministry.

Public Health may also require staff to notify them if anyone in your family or your child present with probable symptoms of COVID-19.

The Supervisor will only provide the minimum information necessary for date collection and/or symptom present.

By signing this form, you are agreeing that we may do so without an additional signed release.

**Child's Name:** \_\_\_\_\_

**Parent/Legal Guardian Print Name:** \_\_\_\_\_

**Parent/Legal Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

